



Democratic Support

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Chief Officer Appointments Panel

Friday 25 November 2016
10am
Council House, Plymouth

Members:

Councillor Mrs Beer, Chair
Councillors Mrs Bowyer (substitute for Councillor Bowyer), Sam Leaves, Lowry, Mrs Pengelly, Smith and Tuffin (substitute for Councillor Evans).

Members are invited to attend the above meeting to consider the items of business overleaf.

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Tracey Lee
Chief Executive

Chief Officer Appointments Panel

Agenda

1. Apologies

To receive apologies for non-attendance submitted by Panel Members.

2. Declarations of Interest

Members will be asked to make any declarations of interest in respect of items on the agenda.

3. Chair's Urgent Business

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

4. Minutes (Pages 1 - 2)

The Panel will ask to confirm the minutes of the meeting held on 23 September 2016.

5. Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

6. Part II (Private Meeting)

Agenda

Members of the Public to Note

that under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

7. Update on the Strategic Director for Transformation and Change (TO FOLLOW)

The Panel will receive a verbal update on the Strategic Director for Transformation and Change.

8. Shortlisting of Candidates for the Position of the Director of Public Health

The Panel will shortlist candidates for the position of the Director of Public Health.

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Chief Officer Appointments Panel**Friday 23 September 2016****PRESENT:**

Councillor Mrs Beer, in the Chair.

Councillors Bowyer, Sam Leaves, McDonald (substitute for Councillor Evans), Mrs Pengelly and Jon Taylor (substitute for Councillor Smith).

Apologies for absence: Councillors Evans, Lowry and Smith.

Also in attendance: Carole Burgoyne (Strategic Director for People), Tracey Lee (Chief Executive), Bernadette Smith (Senior HR and OD Business Partner) and Helen Wright (Democratic Advisor).

The meeting started at 9.30 am and finished at 10.05 am.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

8. Declarations of Interest

Councillors Sam Leaves and Jon Taylor declared personal interests as they were employed by NEW Devon CCG.

9. Minutes

The panel agreed that the minutes of the meeting held on 25 August 2016 are confirmed as a correct record.

10. Chair's Urgent Business

There were no items of Chair's urgent business.

11. Exempt Business

Agreed that under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A of the act, as amended by the Freedom of Information Act 2000.

12. Update on Recruitment Proposal for a Permanent Director of Public Health

Tracey Lee (Chief Executive) provided an update report on the recruitment proposal for a permanent Director of Public Health.

The panel noted the plans for the recruitment of a permanent Director of Public Health.

The panel agreed to move to the permanent recruitment of a Director of Public Health for Plymouth City Council.

(Councillor Mrs Bowyer (Cabinet Member for Health and Adult Social Care) who had responsibility in her portfolio for this service area was not present but was represented by the Leader)

13. **People Directorate Senior Management Update**

Carole Burgoyne (Strategic Director for People) provided a verbal update on the progress with the changes to senior management roles within the People Directorate.

Tracey Lee (Chief Executive) provided an update on the procurement of specific, discrete and time limited pieces of work via the use of work packages (in consultation with the Leader and the Leader of the Opposition) which the panel had agreed at its meeting held on 25 August 2016.

The panel noted the update.

(Councillor Mrs Beer (Cabinet Member for Children and Young People) was present for this item, however Cabinet Members who also had responsibility in their portfolios for this service area were not present but were represented by the Leader).